

EHF Competition Manager

„Expect the Unexpected“

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EHF CC Men's Competitions



EHF Competence Academy & Network



In the competition - WHO is WHO?

EHF:

EHF Tournament Management

EHF Representative

EHF Venue Manager/Staff Member

EHF/Infront Media Manager

OC/LOC:

OC Manager

Venue Manager

Floor Manager

Announcer

Media Manager

Security Manager



Competition Manager -

Is responsible for the correct implementation of the competition infrastructure and the competition in accordance with the applicable regulations and guidelines in cooperation with the tournament management.



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Fields of function:

(in agreement with the EHF Tournament Management, the EHF representative and the EHF venue manager)

- ❖ Enforcement of EHF competition requirements (including optical appearance);
- ❖ Meetings (preparatory, tournament management, OC)
- ❖ Enforcement of EHF procedures and guidelines
- ❖ Enforcement of infrastructure and requirements in the triangle OC-EHF Partners-EHF;
- ❖ Game Administration tasks during the tournament/matches
- ❖ Reporting obligation
 - ❖ Online system (regular database upload of venue pictures)
 - ❖ After each match



Fields of function:

(in agreement with the tournament management, the EHF representatives on the venue and the EHF venue manager)

- ❖ Basic operation of the venue together with the EHF venue manager
- ❖ Trouble shooting in cooperation with the tournament management, the EHF representative and the EHF venue manager;



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Fields of function:

WHO is WHO?

- OC Event Manager
- LOC Venue Manager
- Floor Manager
- IT Manager
- Announcer
- TV Floor Manager
- Competition Manager
- Media Manager
- Security Manager
- Responsible person of the local authorities



Fields of function:

(in agreement with the tournament management, the EHF representatives on the venue and the EHF venue manager)

❖ Playing Arena:

- Basic/separate set-up responsibility defined
- The arena will be ‚handed over‘ to you at a certain status of completion
- Daily documentation (pictures + description if necessary) on the venue to be uploaded on an online portal
- Further implementation of measures after the departure of the set-up team to be guaranteed:
 - to-dos?
 - special solutions
 - special programme?
- Obligation to report to the tournament management immediately in case certain measures are refused repeatedly by the OC



Fields of function:

(in agreement with the tournament management, the EHF representatives on the venue and the EHF venue manager)

❖ Playing Arena:

Check of technical infrastructure according to check list
(eg):

- Judges'- and Support table
- Scoreboard
- Entrances/Routing system for players, officials, media, etc.
- Seats: red card, teams, EHF and EHF Partners (together with the persons in charge for the respective areas)
- Material: balls, flags, anthems,



Fields of function:

(in agreement with the tournament management, the EHF representatives on the venue and the EHF venue manager)

❖ Meetings and Test Match:

- ❖ WHO is WHO?
- ❖ Key personnel meeting
- ❖ Security meeting
- ❖ Technical meeting
- ❖ Test Match
- ❖ Feedback meeting
- ❖ Tournament Management/OC



Fields of function:

(in agreement with the EHF Representatives on the venue/EHF Tournament Management)

❖ Implementation of EHF procedures and guidelines:

- Training with stakeholders (mascots, entry kids, mopping crew, etc.)
- Minus 30/minus15 count down prior to each match (lasting until throw off)
- Coordination throw off with TV floor manager
- procedure before, during and after the game
- run down for the game (warm-up, line-up)
- Training match report system and refereeing scouting;
- match report handling (EHF, Swiss Timing, LOC)
- TV floor manager, flash/mixed zone cooperation
- post-match press conference/media cooperation



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Fields of function:

(in agreement with the tournament management, the EHF representatives on the venue and the EHF venue manager)

❖ **Tasks during the tournament/matches and others:**

- Contact to the local OC (LOC)
- Organisation of EHF meetings
- Accommodation and Transport
- Match reports – legal proceeding administration (e.g. red cards)
- Training schedule issues
- feedback meetings: EHF Partners, Security, LOC,.....

Reports
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