



Delegates' Tasks

IN GENERAL

- representation of the EHF on the spot
- guiding referees
- taking care of the teams, especially the guest team
- securing a correct and fair match
- **NEEDED COMPETENCES**
 - availability and neutrality
 - competence
 - personality
 - discretion
 - stress resistance
 - experience
 - communication – language knowledge



Delegates' Tasks

BEFORE THE MATCH

- contact referees after their nomination
- prepare for the respective match
 - importance
 - possibly previous result
 - previous incidents
- possess required items
 - rules
 - regulations
 - match report
 - observer report
 - stop watch
 - whistle
- contact team responsible
- hold the technical meeting
- eventually hold safety/security meeting



Delegates' Tasks

AT THE VENUE

- meet the local organiser
- meet the guest team – check hotel, training, transport
- inspect the hall
- meet TV's host broadcaster's representative
- solve problems together with the host



Delegates' Tasks

DURING AND AFTER THE MATCH / 1

- Table set-up Supervisor EHF / Secretary loc. / Timekeeper loc. / Observer EHF
- Supervisor
 - control court, TK table equipment
 - match organisation
 - match report
 - starting procedure
 - monitor the speaker
 - substitution area, substitutions
 - poss. Contact TV producer
- Observer
 - control scoreboard
 - control time, time out, warnings + suspensions
 - guide referees
 - hand out green cards (TT-Out)
 - avoid protests, write special reports
 - substitution area, substitutions

it is necessary to be able to leave the place



Delegates' Tasks

DURING AND AFTER THE MATCH / 2

- Match Report
 - control players with list, signature Off. A (before match)
 - reduction 16 to 14 players (before)
 - supervisor fills in match report with **ALL DETAILS**
 - Observer Report – see detailed explanations
 - Event Management Report
 - CL music
 - fair play announcement
 - flags (CL, EHF, nations involved, poss. Clubs)
 - CL ball
 - CL logos on the shirts
 - advertisement in the hall
 - **Eventual written report – in English**
- TT Out

7m

Goals

Warnings with minute

Suspensions with minute and seconds

Report follows – only short remarks on match report

Signatures of referees and delegates

HALL INSPECTION



IN GENERAL

- report to the EHF Office immediately if the conditions are not suitable
- “we have been playing here for more than 15 years” is not enough
- special inspections take place for the CL

HALL INSPECTION



WHAT TO INSPECT

- way into the hall – for everybody
- locker rooms (size, equipment, sanitary facilities, ..)
- route to the court for players and referees
- size of basic floor space
- the court – size, lines, goals, nets behind the goals, etc.
- light conditions – do not forget windows (sunlight)
- medical care facilities (for players and spectators)
- capacity, tribune constellation
- emergency exits – place, size, **OPEN**
- seats for guest team delegation / guest team fans
- TV / media facilities
- camera / commentator / interview positions
- position for photographers
- press / media centre
- press conference room