

DELEGATES' TASKS 9th EHF

9th EHF REGIONAL COURSE for DELEGATES



IN GENERAL

- representation of the EHF on the spot
- guiding referees
- taking care of the teams, especially the guest team
- securing a correct and fair match
- NEEDED COMPETENCES
- availability and neutrality
- competence
- personality
- discretion
- stress resistance
- experience
- communication (language)



BEFORE THE MATCH

- contact referees after their nomination
- prepare for the respective match importance
 - if possible, previous result

previous incidents

- possess required items
 - regulations

rules

- match report
- observer report

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- players' list
- stop watch
- whistle
- contact team responsible
- hold the technical meeting
- eventually hold safety/security meeting

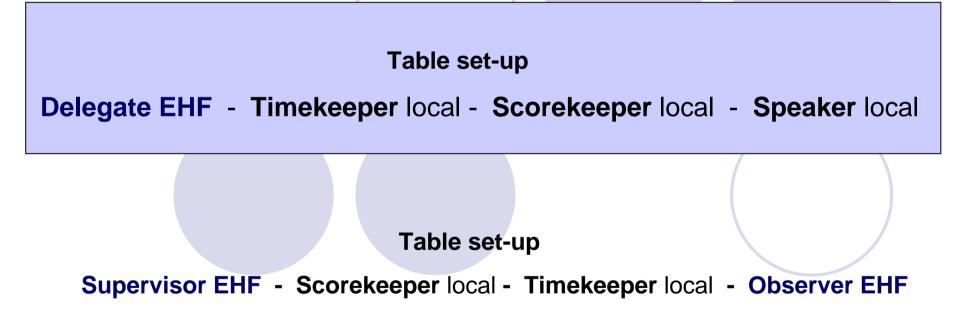


AT THE VENUE

- meet the local organiser
- meet the guest team check hotel, training, transport
- inspect the hall
- meet TV host broadcaster representative
- solve problems together with the local organizer



DURING AND AFTER THE MATCH



It is necessary to be able to leave the place



DURING AND AFTER THE MATCH

Supervisor

- control court, Timekeeper table equipment
 - match organisation
 - match report
 - starting procedure
 - monitor the speaker
 - substitution area, substitutions
 - contact TV producer (if possible and necessary)

Observer

- control scoreboard
- control time, time out, warnings + suspensions
- guide referees
- hand out green cards (Team Time-out)
- avoid protests, write special reports
- substitution area, substitutions



DURING AND AFTER THE MATCH

- Match Report
- · control players' with list
- reduction 16 to 14 players
 signature (official A) before the match
- supervisor fills in match report with ALL DETAILS
- Observer Report see detailed explanations
- Event Management Report
 - Chapions League(CL) music
 - fair play announcement
 - flags (CL, EHF, nations, poss. Clubs)
 - CL ball
 - CL logos on the shirts
 - advertisement in the hall
 - Eventual written report in English
- Team Time-out 7m Goals Warnings with minute Suspensions with minute and seconds Report follows – only short remarks on match report Signatures of referees and delegates



HALL INSPECTION

IN GENERAL

- report to the EHF Office immediately if the conditions are not suitable
- "we have been playing here for more than 15 years" is not enough
- special inspections take place for the CL



HALL INSPECTION

WHAT TO INSPECT

- way into the hall for everybody
- locker rooms (size, equipment, sanitary facilities, ..)
- route to the court for players and referees
- size of basic floor space
- the court size, lines, goals, nets behind the goals, etc.
- light conditions do not forget windows (sunlight)
- medical care facilities (for players and spectators)
- capacity, tribune constellation
- emergency exits place, size, OPEN
- seats for guest team delegation / guest team fans
- TV / media facilities
- camera / commentator / interview positions
- position for photographers
- press / media centre
- press conference room