

PROPOSAL

Guidelines for the report sent by an EHF-lecturer to EHF not later than 14 days after a course.

1. Official name, venue and dates of the course.
2. Description of the philosophy and realized content of the course.
3. Description of the quantity and level of the participants (sex and numbers).
4. The total schedule of the course.
5. Description of the content of the sessions held by the EHF-lecturer and short information of additional sessions done by other lecturers.
6. Comments concerning the general organization of the course (cooperation/communication with the OC prior to the course, technical facilities, interpreters, demonstration team, accommodation, food etc.)
7. Comments on the readiness and cooperation of the participants.
8. Comments on the responsible person(s) of the organizing federation and short rating of their commitment and qualifications
9. Information by the OC on past, current and/or future programmes/projects/problems regarding the development of handball? (if given by the OC)
10. Which recommendations did you give to the organizing federation for the continuation of the development and which actions do you propose to the EHF for supporting the organizing federation?
11. Personal comments on the course overall and suggestions for future courses for EHF.

Guidelines for the report send by the organizing federations to EHF not later than 14 days after the course:

1. Official name, venue and dates of the course.
2. The total schedule of the course.
3. Description of the quantity and level of the participants (sex and numbers).
4. Send the result of “the participant`s evaluation” of the course in general and the performance of the EHF-lecturer. The “participant`s evaluation” is organized by the organizing federations and the EHF-lecturer.
5. Communication/cooperation with the EHF Office prior to the event.
6. Comments on the course overall and suggestions for future cooperation with EHF.

Allan Lund

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