

To:

- all EHF delegates of the 2008/09 season
- all european international referees of the 2008/09 season (IHF- and EHF-status)
- copy to all EHF Member Federations

Vienna, August 29, 2008

**General information on the
2008/09 EHF “Referees’ Performance Report”**

Dear delegates, dear referees,

There is just about one week to the first matches of the 2008/09 season in the various EHF-competitions and we would like to provide you with a general information regarding the 2008/09 EHF “Referees’ Performance Report” that will be used during the new season.

One year ago a new report was introduced by the EHF with considerable changes compared to the seasons before and all referees and delegates had the chance to get used to this report during the past 2007/08 season.

It goes without saying that the EHF and especially the experts in the field of referee and delegate matters carefully analyzed the use of this new report during the past season and we are therefore now in the position to provide you with the valid documents for the 2008/09 season including some adaptations and improvements.

There are three changes that are important to be considered in view to the new season:

1) As the return of the reports from the referees to the EHF regarding their own performance was not satisfying, the procedure of the handling has been adapted. In the attachment you will find the “Referees Performance Report” consisting of a first part to be filled in by the delegate (white and yellow=delegate’s sheet) and a second part to be filled in by the referee (white and purple=referees’ sheet).

The handling is as follows:

1. Save the attached evaluation sheet on your PC and install folders with a structure for your evaluation documents that you can use during the complete season. Save one report as a document as an “original” and work with copies only.
2. Prior to the match you print the empty report and have it ready for the conversation between the delegate and the referees after the match
3. Right after the match and **prior to the feedback session between referees and delegate**, the referees as well as the delegate fill in the report independently and mark the level of the performance in each section with an “x”.
4. During the session delegate/referees after the match, you discuss the performance by comparing your evaluation and identifying important areas.
5. The delegate collects the written report from the referees after the discussion and takes their report home together with his own report.

6. After the delegate has returned home, he transports his own assessment as well as the assessment of the referees to the evaluation document on the computer and marks all sections with the respective “x”. Then he fills in all match information (match number!, date, teams, results, etc.) on top of the report and sends the document as an attachment by e-mail to report@eurohandball.com.
A copy of this e-mail must be sent from the delegate to the referees!

Please send the reports by e-mail only, and send the reports only as documents in the attachment to your e-mails!

2) The items on the report as well as the wording on some of the items were slightly changed. Please compare the 08/09 report with last season’s report and you will realize the changes.

3) The clarifications on the use of the report have been adapted and the items are once again explained in details. For each of the items listed you have to take a clear decision where to start following the rating definitions – e.g. in case of not being sure to rate either “average” or “good”, reconsider the item in doubt and follow the exact definition with particular reference to the number of mistakes and quality of control of the match. In case, one of the items does not occur on the match, please mark “average” (because of system reasons).

You are therefore provided in the attachment with the new “Referees’ Performance Report” for the season 2008/09 as well as with an extra document containing the “Clarification on the use of the 2008/09 EHF Referees’ Performance Report”.

As already in the past season, there is no awarding of points any more, but rather an indication of strengths and weaknesses of the referees by assessing the performance in each section from “--“ (not satisfactory) to “+++“ (excellent). Please check the clarification document for all details of each section.

As in the past, the EHF will check the reports of the delegates in order to get information about the performance of the referees, however, as they referees will also provide a report about their own performance, the report of the referees will also be used for comparison.

This slightly adapted handling in the area of the evaluation of the referee performance is understood as a step forward in order to get a better return of the referees’ own assessment and therefore for an improved situation in general and in the meeting between the delegate and the referees in particular.

Should there be any questions from your side regarding this matter or regarding the individual handling of the report, please do not hesitate to contact the EHF-office (bestilleiro@eurohandball.com) for assistance.

Wishing you a successful new season we remain with best regards.

EUROPEAN HANDBALL FEDERATION



Markus Glaser, Competitions

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